**MINUTES OF COMMITTEE MEETING**

**VILLAGE HALL, CALVER**

**Monday 15th January 2018**

**7.30PM**

**PRESENT**

Margaret Wood (Chair), Denise Hall (Secretary), Mike Elsworth (Treasurer), Mary Elsworth, Barry Thompson, Donna Games, Jean Cooper, Beth Ely

**APOLOGIES**

Jonathan Harris, Simon Beahan, Tom Marshall

1. **Approval of minutes of previous meeting**

Ammendments: £3,000 spent on maintenance not £3.00. Rural Aid Derbyshire should read Rural Action Derbyshire

1. **Matters arising from the minutes**

The position of Treasurer is to be advertised again

1. **Treasurers Report**

Gas and electricity contract expires on 28th February 2018. Mike Elsworth has managed to negotiate with British Gas and reduced the estimate from £2,933, previously £2,015, to £1,981.

Committee agreed that the best offer should be accepted.

**(Attached is a report from Mike which says Npower has now given the best offer)**

Bar A/c: £2,828.24 General A/c: £2,998 Investment A/c: £66,498.59

Income of hall: £12,103 200 Club: £896.59 Solar Panels: £1,131.45

Total Expenditure £12,480 excluding capital

Capital expenditure: defibrillator

Mike needs to know when someone is working and what they are working on so he can check on payments. Possibly look for another electrician as there is query about the quality of work.

The invoice for the Christmas tree to be installed and taken down totaled £230 which is quite expensive. Gardening costs approx. £1000 a year.

1. **Maintenance**

Heating – the timer needs to be looked at and adjusted as it is often very cold in the evening **ACTION: MARGARET**

Caretaker – Need to discuss with Chris when he is able to clean the hall.

**ACTION: MARGARET**

The kitchen and bar needs to be thoroughly cleaned once a month. Estimates to be obtained.

New seats will be fitted in the Ladies Toilet.

Roof needs cleaning of moss – estimate needs to be found

Till is broken in the bar and needs to be replaced.

1. **Bar Report**

December was a record regarding bar takings. £1400 in one night. Costs: £2,944.44 and GP £2,505. £12,000 went into general account and fees £4,000.

Instead of having large bottles of wine small bottles could be bought including prosecco.

A complaint was received regarding the quality of the draught beer as it was flat and they thought it should only be kept for a limited time especially as the bar is not frequently used. Mike Elsworth said draught beer should be no problem as it is a keg. Lines are regularly cleaned.

1. **200 Club**

Tom Marshall was not available to report. The next round needs to be discussed.

1. **Bookings**

There are two weddings booked for the first two weeks in June. A dance workshop in July and a Silver Wedding Anniversary in July. A 70th Birthday in March and lots of children’s birthday parties. Stoney Middleton Youth Project are re-branding themselves so not hiring the hall at the moment. WI is returning on the 3rd Thursday of the month and will move to the 4th Thursday after May 2018.

The possibility of using a separate contact number on a separate mobile phone is being considered also a separate email for bookings. This to avoid too much personal intrusion and protects personal data.

1. **AOB**

Donna has agreed to attend National Halls Week at Baslow on 23rd January and will report back.

**Date of Next Meeting; Monday 16th April 2018**